



Postal Registration No. N.E.-771/2006-2008

# THE GAZETTE OF MEGHALAYA

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*Separate paging is given on this part in order that it may be filed as a separate compilation.*

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## PART - IX

### Advertisements and Notices by Government Offices and Public Service

#### NOTICES

#### STANDARD FORM OF APPLICATION

Photo

Dated, \_\_\_\_\_

To

The \_\_\_\_\_  
\_\_\_\_\_

Sir,

I beg to apply for the post of \_\_\_\_\_ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. \_\_\_\_\_ vide T. V. No. \_\_\_\_\_ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first  
(Please do not use any initials)

\_\_\_\_\_  
Surname

2. Date of Birth :

\_\_\_\_\_  
Year

\_\_\_\_\_  
Month

\_\_\_\_\_  
Date

3. Place of Birth :

\_\_\_\_\_  
Village/Town

\_\_\_\_\_  
Police Station

\_\_\_\_\_  
District

\_\_\_\_\_  
State

4. Father's/Mother's and Husband's (in case of married female)  
(Please do not use initials).

## 5. Personal description :

A. Height

\_\_\_\_\_ M \_\_\_\_\_ Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

## 6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

## 7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A. B.

## 8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclose where necessary).

## 9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

## 10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

## 11. Present occupation, if any :

## 12. Previous appointment held, if any :

## 13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

## 14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

## 15. Are you married or unmarried?

Signature.

**Note :** Particulars are to be filled in below the column in the space provided.

Shillong, the 19th December, 2011.

**No.SE/WR/SC-4/11-12/23.**—This is for general information that all Class II Contractors under S.E (WR)

Shillong Irrigation Circle Shillong are hereby directed to Register all their Labourers engaged by them for construction works with labour Department without any further delay to avoid penalty under section 6 of the Interstate Migrant workman Act 1979. Contractors failing to comply with Government instruction are liable to cancellation of registration.

Superintending Engineer (WR),  
Shillong Irrigation Circle, Shillong.

Shillong, the 15th December, 2011.

**No.SAN. 47/2006/450.**—The term of appointment of firms for supply of Water Filters to Meghalaya (Civil) Secretariat with the approved rates against each items and all the terms and conditions contained in the Department Office Order No.SAN. 47/2006/436, dated 25th January, 2007 is hereby extended for the year 2011 -2012 and until further orders excluding M/S C. Kharmalki, Malki, Shillong and M/S Deployne Enterprise, Lumkshiad, Lower Mawprem, Shillong, whose name stand excluded from the Approved list mentioned above on their own request.

**F. J. MAIROM,**

Deputy Secretary to the Government of Meghalaya  
Secretariat Administration Department (Nazarat).

Shillong, the 21st December, 2011

#### **SHORT NOTICE INVITING TENDER**

**No.PW/TB/RD/38/2011/1.**—Sealed tenders subsequently to be drawn up in MPWD F-2 form of tender agreement duly affixed with a non-refundable court fee stamp of ₹ 2000.00 (Rupees two thousand) only, are hereby invited in 2 (two) cover bid system i.e. Financial Bid and Technical Bid by the undersigned on behalf of the Governor of Meghalaya, from the Registered Class-I P.W.D. Contractors of Meghalaya State/ Joint Ventures having requisite qualifications for the under mentioned work. The bids will be received in the office of the Chief Engineer, P.W.D. (Roads), Meghalaya, Shillong (Room No.210) on 20th January, 2012 up to 2:30 P.M. The Technical Bids will be opened on the same day at 2:45 P.M. in presence of the tenderers or their authorized representatives who so desire to witness the opening of the bids. If the last date happens to be a holiday, the next working day will be considered as the date of receiving and opening of tenders.

Detailed tender papers may be obtained from the Technical Branch (Roads) (Room No.210) of this office from 12th January, 2012 to 18th January, 2012 on payment of ₹ 8,000.00 (Rupees eight thousand) only for Group No.I & ₹ 10,000.00 (Rupees ten thousand) only for Group No.II, non-refundable in cash payable to the Cashier of this office during office hours on any working day, from 11:00 A.M. up to 3:00 P.M. Intending tenderers desiring to get the detailed tender papers by post shall have to send the cost of tender papers alongwith extra ₹ 500.00 (Rupees five hundred) only, non-refundable in the form of Demand Draft/Postal Order, duly pledged in favour of Chief Engineer, P.W.D. (Roads), Meghalaya, Shillong payable at Shillong. However, the undersigned is not responsible for the postal delay, if any.

- (i) Name of Work :-** Strengthening and improvement including MBT of MBGM Road (42nd to 56th Km) under ASIDE (Deposit Work).
- (ii) Nature of Work:-** Earthwork in cutting/filling for improvement of geometrics, unlined surface drain and pucca drain, construction of retaining walls, providing WBM and bituminous carpeting and seal coat (inclusive of all carriage of materials).

(iii) **Approximate value of work** :- ₹ 18,43,48 (Rupees eighteen crore forty three lakhs forty eight thousand) only (in groups).

(iv) **Time of completion** :- 24 (twenty-four) months from the date of issue of Final Work Order

(v) **Rates** :- Rates are to be quoted on flat percentage basis, i.e, AT PAR/ABOVE the Schedule of Rates for Roads and Bridge Works (Other than NH works) for National Highway Circle, P.W.D. (Roads), Meghalaya for the year 2010-2011

**Earnest money** :- 2% (two percent) of the tender value for the general and 1% (one percent) for the. Schedule Caste/Schedule Tribe shall have to be enclosed with the tender. However Registered Class-I Contractors of Meghalaya, P.W.D. (Roads), are not required to furnish Earnest Money at the time of submission of tender.

**QUALIFYING CRITERIA:-**

1. In case of Joint venture both the partners should submit Trading License and Labour License. Also Earnest Money is to be enclosed along with the tender.
2. The prospective tenderers should have satisfactorily completed during the last five years at least one work of similar nature and having a magnitude of 40% (forty percent) {price updated @ 10% (ten percent) per annum compoundable} of the project cost for which prequalification is sought for or currently executing satisfactorily at least 1 (one) work of similar nature and having completed billing not less than 40 % (forty percent) of the value of the work for which prequalification is sought.
3. The prospective tenderers or any of their constituent partner should not have abandoned any work nor any of their contract work should have been rescinded during the last 5 (five) years.
4. The prospective tenderers shall have their own or furnish documentary proof for acquisition (hire/purchase) of plants and machineries to be utilized in the execution of work.
5. The prospective tenderers or any of their constituent partner shall have requisite key personnel and quality control equipments for the execution of the work which will include Project Manager.
6. The prospective tenderers or their constituent partners should have over the last 5 (five) years achieved in any one year a minimum financial turnover (as certified by Chartered Accountant) of not less than 40% (forty percent) of the project cost updated @ 10% (ten percent) per annum compoundable.
7. The working capital of the prospective tenderers or their constituent partner shall not be less than 10% (ten percent) of the project cost.
8. The available bid capacity of the prospective tenderers shall be more than the project cost which will be calculated as per provisions of the bid document.
9. Non-tribal contractors shall have to furnish valid Trading License from the Khasi Hills Autonomous District Council, while submitting their tenders, otherwise the tenders will be rejected outright.
10. Those who fulfill all the above conditions are only eligible to cast their tender.
11. The Chief Engineer, PWD (Roads), Meghalaya, Shillong reserves the right to accept or reject any or all tender without assigning any reason thereof.

**M. TARIANG,**  
Chief Engineer, P.W.D. (Roads),  
Meghalaya, Shillong.

Shillong, the 21st December, 2011

**SHORT NOTICE INVITING TENDER**

**No.PW/TB/RD/39/2011/1.**—Sealed tenders subsequently to be drawn up in M.P.W.D. F-2 form of tender agreement duly affixed with a non-refundable Court Fee Stamp as mentioned below, are hereby invited in single cover bid system for Group No.I and in 2 (two) cover bid system i.e. Financial Bid and Technical Bid for Group No.II by the undersigned on behalf of the Governor of Meghalaya, from the Registered Class-I P.W.D. Contractors of Meghalaya State/Joint Ventures having requisite qualifications for the under mentioned work. The bids will be received in the office of the Chief Engineer, P.W.D. (Roads), Meghalaya, Shillong (Room No.210) on 20th January, 2012 up to 2:30 PM. The Technical Bids will be opened on the same day at 2:45 PM in presence of the tenderers or their authorized representatives who so desire to witness the opening of the bids. If the last date happens to be a holiday, the next working day will be considered as the date of receiving and opening of tenders.

Detailed tender papers may be obtained from the Technical Branch (Roads) (Room No.210) of this office from 12th January, 2012 to 18th January, 2012 on payment of the cost of tender paper as mentioned below non-refundable in cash payable to the Cashier of this office during office hours on any working day, from 11:00 A.M. up to 3:00 P.M. Intending tenderers desiring to get the detailed tender papers by post shall have to send the cost of tender papers alongwith extra ₹ 500.00 (Rupees five hundred) only, non-refundable in the form of Demand Draft/Postal Order, duly pledged in favour of Chief Engineer, P.W.D. (Roads), Meghalaya, Shillong payable at Shillong. However, the undersigned is not responsible for the postal delay, if any.

**(i) Name of Work** :- Strengthening and Rehabilitation of Mawphlang - Balat Road in selected stretches under ASIDE (Deposit Work).

Group No.	Nature of work	Approximate value of work	Court Fee Stamp to be affixed	Cost of Tender paper
I	Strengthening with WBM and premixed bituminous carpeting and seal coat and construction of retaining wall (inclusive of all carriage of materials).	₹ 54.90 (L)	₹ 500/-	₹ 1000/-
II	Strengthening with WBM and premixed bituminous carpeting and seal coat (inclusive of all carriage of materials).	₹ 190.14 (L)	₹ 1000/-	₹ 2000/-

**(ii) Time of completion** :- 18 (eighteen) months from the date of issue of Final Work Order

**(iii) Rates** :- Rates are to be quoted on flat percentage basis, i.e, AT PAR/ABOVE the Schedule of Rates for Roads and Bridge Works (Other than NH works) for National Highway Circle, P.W.D. (Roads), Meghalaya for the year 2010-2011

**Earnest money** :- 2% (two percent) of the tender value for the general and 1% (one percent) for the Scheduled Caste/Scheduled Tribe shall have to be enclosed with the tender. However, Registered Class-I Contractors of Meghalaya, P.W.D. (Roads), are not required to furnish Earnest Money at the time of submission of tender.

**QUALIFYING CRITERIA:-**

1. In case of Joint venture both the partners should submit Trading License and Labour License. Also Earnest Money is to be enclosed along with the tender.
2. The prospective tenderers should have satisfactorily completed during the last five years at least one work of similar nature and having a magnitude of 40% (forty percent) (price updated @ 10% (ten percent) per

annum compoundable) of the project cost for which prequalification is sought for or currently executing satisfactorily at least 1 (one) work of similar nature and having completed billing not less than 40 % (forty percent) of the value of the work for which prequalification is sought.

3. The prospective tenderers or any of their constituent partner should not have abandoned any work nor any of their contract work should have been rescinded during the last 5 (five) years.
4. The prospective tenderers shall have their own or furnish documentary proof for acquisition (hire/purchase) of plants and machineries to be utilized in the execution of work.
5. The prospective tenderers or any of their constituent partner shall have requisite key personnel and quality control equipments for the execution of the work which will include Project Manager.
6. The prospective tenderers or their constituent partners should have over the last 5 (five) years achieved in any one year a minimum financial turnover (as certified by Chartered Accountant) of not less than 40% (forty percent) of the project cost updated @ 10% (ten percent) per annum compoundable.
7. The working capital of the prospective tenderers or their constituent partner shall not be less than 10% (ten percent) of the project cost.
8. The available bid capacity of the prospective tenderers shall be more than the project cost which will be calculated as per provisions of the bid document.
9. Non-tribal contractors shall have to furnish valid Trading License from the Khasi Hills Autonomous District Council, while submitting their tenders, otherwise the tenders will be rejected outright.
10. Those who fulfill all the above conditions are only eligible to cast their tender.
11. The Chief Engineer, PWD (Roads), Meghalaya, Shillong reserves the right to accept or reject any or all tender without assigning any reason thereof.

**M. TARIANG,**  
Chief Engineer, P.W.D. (Roads),  
Meghalaya, Shillong.

Shillong, the 2nd January, 2012

**SHORT QUOTATION NOTICE**

**No.CE/WR/Rec-6/2011-12/37.**—Seal Quotation, affixed with non-refundable court fee stamp of ₹25/- (Rupees twenty-five) only, are invited from the interested firms/supplier Authorized Dealers for the supply of Reflectorless total stations including for training expenses (two days) will be received upto 2.00 pm of 16th January 2012 and will be opened on the same date and time in the presence of the quotationers or their representatives who would like to be present.

Detailed terms and conditions and specifications of the Reflectorless total stations (200m) will be available in the office of the undersigned during office hours.

Chief Engineer (WR)  
Meghalaya, Shillong.

Nongstoin, the 22nd December, 2011

**SHORT TENDER NOTICE**

**No.SE/PHE/NGN/TB-38/2011/843.**—Sealed tenders affixed with non-refundable Court Fee Stamp ₹ 300/- (Rupees three hundred) only to be eventually drawn in M.P.W.D. F - 2 Form of tender agreement are hereby invited for the under-mentioned works from the registered Class-I Contractors of Public Health Engineering Department, Meghalaya and the registered Class II Contractors of P.H.E. Western Circle, Nongstoin and shall be received in the Office of the Undersigned upto 3.00 P.M on the 25th January 2012.

Tenders received will be opened on the same date and hour in the presence of the tenderers or their authorized agents who like to be present.

Detailed specifications of the works and other information may be obtained from the Office of the Undersigned on application and on payment of ₹ 400/- (Rupees four hundred) only in cash on all working days during Office hours upto the 24th January 2012.

Sl. No.	Name of Work	Name of P.H.E. Division	Approximate value of work	Time of completion
1.	Construction of Sedimentation Tank under Pyndenmawthawiang Combined W.S.S.	Mawkyrwat	₹ 2,99,000.00	60 days
2.	Construction of Circular Clear Water Reservoir at Pyndenmawthawiang under Pyndenmawthawiang Combined W.S.S.	- do -	₹ 3,20,000.00	60 days
3.	Construction of Circular Clear Water Reservoir at Pharmahiong under Pyndenmawthawiang Combined W.S.S.	- do -	₹ 2,83,100.00	60 days
4.	Construction of Clear Water Sump under Pyndenmawthawiang Combined W.S.S.	- do -	₹ 5,12,450.00	90 days
5.	Construction of Circular Main Clear Water Reservoir at Nongdom under Nongdom Tiehbah Combined W.S.S.	Mairang	₹ 5,34,500.00	90 days

Superintending Engineer, PHE,  
Western Circle, Nongstoin.

Jowai, 19th December, 2011.

**SHORT NOTICE INVITING TENDER**

**No.AID(J)TN/14/2011-12/2753.**—Sealed tenders affixing non-refundable Court Fee Stamp as applicable eventually to be drawn on M.P.W.D. F-2 Form are hereby invited from the registered contractors of the Water Resources Department for the works (1) Renovation and extension of Iulambhoi F.I.P. Near Tamu village under Thadlaskein C & RD Block (2) Renovation/Reconstruction of Thwai U Riang Dolloi F.I.P. Near Shangpung village under Laskein C & RD Block. Tender will be received in the Office of the undersigned up to 2:00 P.M. on the 13th January, 2012 and will be opened on the same date and time in the presence of the contractors or their authorized agents.

Detailed N.I.T. with terms and conditions along with tender forms will be available on payment of amount as **indicated below** (non-refundable) with in 12th January 2012 during office hours from the Office of the undersigned. In case **the date of** opening of Tenders happens to be a holiday, the next working day will be the date of opening of Tenders.

Gr. No.	Name of work	Amount ₹	Nature of work
1	Renovation and Extension of Iulambhoi F.I.P. (RIDF-XVI).	22,018,958.00 (in groups)	Renovation of c c main weir constrn. of R.C.C. aqueduct, c.c. lined canal, Retaining wall etc.
2	Renovation/Reconstruction of Thwai Riang Dollo F.I.P. (RIDF-XVI).	6,931,400.00 (in groups)	Construction of c.c. canal at Right Bank and U left Bank, etc.

1. Schedule of Rate:- (1) M.P.W.D. S.O.R. for Roads, Bridge and E & D works for the year 2007-2008 for Jowai Circle.
2. Rates to be quoted "At Par" or "Above" the schedule of Rate.
3. One passport size photograph duly attested is to be attached with the tender paper.
4. Non Tribal contractor should enclosed the trading licence from the District Council otherwise their tender will be treated as invalid.
5. All right are reserved to reject any or all tenders by the undersigned without assigning any reason thereof.
6. Mode of Payment:- According to progress of works and subject to availability of fund.
7. VAT for work contract at 13.5% and Labour cess at 1% to be deducted from the contractor bills.

**A. D. BLAH,**  
Executive Engineer (WR)  
Jaintia Hills Division, Jowai.

Jowai, the 4th January, 2012

**No.PW/EE(M)J/Acs-9/1750-57.**— Sealed Quotation duly affixing with non-refundable court fee stamp of ₹ 200/- (Rupees Two hundred) only are hereby invited from interested parties/person for disposal of the following scraps/unserviceable spare parts of Mechanical Division Jowai to be opened on the 19th January, 2012 at 2:00 P.M. in the office of the undersigned. Detailed quotations may be obtained on any working day upto 2:00 P.M. on the 18th January, 2012 from the Office of the undersigned, on payment of ₹ 50/- (Rupees fifty) only for each copy.

1. Group I - Metallic scrap including 4(four) nos hind roll 3600 Kg.
2. Group II - Scrap tyres & tubes 8 Nos.
3. Group III - Scrap Batteries 10 Nos.

#### DETAILED NOTICE INVITING QUOTATIONS

Sealed Quotations duly affixing with non-refundable court fee stamp of £.200/- (Rupees two hundred) only are hereby invited from interested parties/persons for disposal of the following scraps/unserviceable spare parts of Mechanical Division Jowai to be opened on the 19-1-2012 at 2.00 pm in the office of the undersigned. Detailed

Notice Inviting quotations may be obtained from the office of the Undersigned on any working day upto 2.00 p.m. on the I 18-1-2012, on payment off. 50/- (Rupees Fiftyonly for each copy.

	Total
1. Group I:- Metallic Scrap including 4 (four)nos hind rolls	3600 Kg
2. Group II:- Scrap tyres and Tubes	8 Nos
3 Group III:-Scrap Batteries.	10 Nos

**Terms and Conditions:**

1. Rates are to be quoted for group I in per Kg and Group II & III per each Nos.
2. Rates should be quoted clearly, both in figures and in words, and no overwriting will be allowed while quoting the rates. Any cancellation made should be authenticated, failing which the quotations will be treated as disqualified.
3. Earnest money at the rates of 10% (ten percent) on each quoted rate will have to be enclosed along with the quotations, failing which the quotations will be rejected. The earnest money shall have to be enclosed in the form of Call Deposit/Bank Draft duly pledged in favour of the Executive Engineer, P.W.D. (Roads) Jowai Mechanical Division, Jowai and the same will be released after realization of the bid money and removed of the Scraps by the bidder.
4. The highest bidder for each vehicles/machineries will be given first preference while disposing the same.
5. The highest qualified bidder will be informed and shall have to deposit the full amount of the bid money, either in cash or Bank Draft within 7 (seven) days from the date of receive of the intimation letter, failing which the claim as well as the earnest money will be forfeited and the next higher bidder will be given chance.
6. Separate order will be issued for removal of the Scraps after receiving the bid money.
7. The Department/office reserves the right to consider or reject, any or all of the quotations without assigning any reasons whatsoever, and also reserves the right to recall quotations, if necessary.

Enclo: Quotation Form.

Executive Engineer, P.W.D. (Roads),  
Mechanical Division, Jowai.

Shillong, the 21st December, 2011.

**No.SW/Plng/Qtn-CDP/51/2011/1.**—Sealed Quotation duly affixed with Court Fee Stamp of ₹ 100/- (Rupees one hundred) only each are hereby invited from interested Firms/Suppliers for supply of Sericulture materials under Catalytic Development Programme during 2011-2012 and will be received by the undersigned upto 3.00 P.M. on 14th January, 2012. The Quotation will be opened on the same date and hour in the presence of the Quotationers or their representatives if any.

The detailed particulars of the materials, items and specification including the terms and conditions may be seen from the office of the undersigned during all working days and also for more details please log on [www.megseriloom.gov.in](http://www.megseriloom.gov.in).

**R. R. BANG,**  
Director,  
Sericulture and Weaving,  
Meghalaya, Shillong.

Shillong, the 5th January, 2012.

**ADVERTISEMENT**

**No.DET-27/2011/89.**— Applications are invited from the Permanent Residents of Meghalaya for undergoing the following FREE JOB-ORIENTED SKILL DEVELOPMENT TRAINING PROGRAMMES at Central Institute of Plastics Engineering and Technology (CIPET), Bhubaneshwar, sponsored by MINISTRY of DONER, Government of India.

Sl. No.	Courses for 10th and ITI/Diploma	Qualification and Maximum Age	Intake Capacity	Date of Initiation	Date of Completion
1.	Plastics Product Manufacturing Techniques in Commodity Application.	10th Pass 30 Years	90	23rd January, 2012	22nd July, 2012
2.	Microprocessor Controlled Injection Moulding Tech, and FRP Tech.	10th Pass 30 Years	90	23rd January, 2012	22nd July, 2012
3.	Mechine Maintenance Using Hydraulic and Pneumatics.	ITI/Diploma or Degree 35 Years	90	23rd January, 2012	22nd July, 2012
4.	Design and Manufacturing of Mould and Dies/Press Tools for Injection Moulding and Extrusion Machineries.	10th/ITI/Diploma or Degree 35 Years	90	23rd January, 2012	22nd July, 2012
Sl. No.	Courses for Diploma and Degree Level Program	Qualification and Maximum Age	Intake Capacity	Date of Initiation	Date of Completion
1.	Design and Manufacturing of Mould and Dies for plastic using CNC Machining Techniques.	Diploma or Degree (Engg/Sc.) 35 Years	30	30th January, 2012	29th July, 2012
2.	Plastic Product Design, Analysis and Manufacturing using CAD/CAM/CAE.	Diploma or Degree (Engg/Sc.) 35 Years	30	30th January, 2012	29th July, 2012
3.	Processing of Engineering Plastic and Product Simulation.	Diploma or Degree (Engg/Sc.) 35 Years	30	30th January, 2012	29th July, 2012
4.	Mechanical and Electrical Maintenance of Plastic Processing M/c.	Diploma or Degree (Engg/Sc.) 35 Years	30	30th January, 2012	29th July, 2012

- **The Course Fee, including Travelling Expenses (2nd Class Sleeper Train Fare/Bus Fare by shortest route) and Hostel Charges will be borne by the Ministry of Donar Govt. of India**
- **CIPET will provide placement opportunities to students** who have completed the Training successfully.
- Application Forms may be downloaded from **meghalaya.gov.in**
- The eligible Candidates should send their duly filled-in Application along with photocopies of all the necessary documents and the Application should reach CIPET Campus II, S-3/79, Sector -A, Zone-B, Mancheswar Industrial Estate, Bhubaneshwar - 751010 on or before 15th January, 2012. A copy of the Application may please also be submitted to the Joint Director, Employment & Craftsmen Training, Lower Lachaumiere, Shillong - 793001.
- **For further information, please contact Shri. R.K.Lihare (T.O), Mobile: 0 898 401 0720.**

Director,  
Employment and Craftsmen Training,  
Meghalaya, Shillong.

**OFFICE OF THE DIRECTOR GENERAL OF POLICE  
MEGHALAYA, SHILLONG**

Shillong, the 20<sup>th</sup> December, 2011.

**TENDER NOTICE**

**FOR DRY & FRESH RATION FOR THE YEAR 2012-2013**

**No.MS/VIII-I/2012-13/2.**

1. Sealed Tenders affixing non-refundable Court Fee Stamp of ₹ 25/- (Rupees twenty-five) only are invited for supply of the following items for the financial year 2012-2013 (w.e.f. 1<sup>st</sup> April, 2012 to 31<sup>st</sup> March, 2013). These will be received upto 13:00 hrs of 24<sup>th</sup> January, 2012 and will be opened immediately thereafter.
  - a. For Supply of rations for Police Dog Squad, Pynthorumkhrah, Shillong and Tura, the Tenderers must quote rate for Rice per Kg. Beef per Kg, Milk per litre, Eggs per dozens and Loaf per piece.  
Payments to the Contractor for their supply of Rations to Police Dog Squad will be made by the Spl. Superintendent of Police (CID), Meghalaya, Shillong after rations bills are countersigned by the AIG (Admn.), Meghalaya, Shillong.
  - b. Dry / Fresh rations group-wise in AB/AR Scale at the rate of 1 (one) tender for each group to the entitled Meghalaya Police Battalions.
2. (a) All Contracts will be on scheduled rates per 100 Kgs except in cases of refined oil / oil hydro, where the rates shall be on per 100 litres and for match boxes, the rates shall be per 100 match boxes. The rates should be quoted accordingly.  
(b) Any commodity which is not controlled/price controlled at the time of publication of this Tender Notice or submission of the Tender, but is controlled/price controlled subsequently during the currency of the contract, will have to be supplied by the Successful Tenderers (viz. appointed Contractors) at whole sale controlled price/controlled rates as the case may be (exclusive of the cost of container so long the controlled/ price controlled over such commodity remains operative and if the control is again lifted the item supplied will be paid at schedule contract rates. Rates for indentable items for (1) 1<sup>st</sup> MLP Bn. (2) 2<sup>nd</sup> MLP Bn. (3) 3<sup>rd</sup> MLP Bn. (4) 4<sup>th</sup> MLP Bn. (5) 5<sup>th</sup> MLP Bn. (6) 6<sup>th</sup> MLP Bn. personnel should be uniform.  
(c) All contracts will be for net weight of ration commodities only. No claims for payment of the cost of the container/ Bag will be entertained. Contractors are however, required to supply dal, salt, tea leaves and refine oil / oil hydro in the container of original packing free of charge.  
(d) The contract when awarded will remain operative upto 31<sup>st</sup> March, 2013 subject to the conditions under clause 6(c) and 7(a).  
(e) In the interest of the finance and the administrative suitability in public interest the D.G. of Police, Meghalaya may extend the operation of the contract beyond 31<sup>st</sup> March, 2013 till 30<sup>th</sup> May, 2013 and in that case the contractor will be bound to supply contracted items of rations at the contracted rates under the same terms and conditions of the Tender Notice and Contract Agreement.

3. All Tenderers must submit along with the Tender all the documents mentioned below, copies of which is duly attested by a Gazetted Officer and without which the Tender is liable to be rejected.
  - (a) An attested copy of photograph of the Tenderer.
  - (b) An undertaking that the supply/work will be carried out by the Contractor/Tenderer himself/herself.
  - (c) Sales Tax Clearance Certificate, Professional Tax Certificate, Value Added Tax (VAT) Registration Certificate and Tax Identification Number (TIN) of the firm from the concerned Department.
  - (d) In respect of Non-tribal firms/suppliers Trading Licence obtained from District Council authority alongwith the Tender, in case their business establishment is located within the jurisdiction of District Council.
  - (e) A financial stability certificate from the Deputy Commissioner, 1<sup>st</sup> Class Magistrate or of the Scheduled Bank certifying that the Firms/Suppliers is capable to undertake the supply/work.
  - (f) Tax Clearance Certificate from the Superintendent of Taxes, Meghalaya, Shillong.
  - (g) Up-to date certificate issued by Health Inspector, Health Department in respect of food adulteration.
4. (a) Tenders are to be submitted on typed forms. However handwritten Tenders written neatly and clearly will be considered valid.  
(b) Tenders should be dropped in the Tender Box of this office. Tenders received after the fixed time above will not be accepted. The Tender must be sent under a strong cover, securely fastened and sealed with distinctive device conspicuously marked as 'Tender for Supply of Ration Group – D to the 1<sup>st</sup> MLP Bn., 2<sup>nd</sup> MLP Bn., 3<sup>rd</sup> MLP Bn., 4<sup>th</sup> MLP Bn. 5<sup>th</sup> MLP Bn. and 6th MLP Bn., for supply of Ration to Police Dog Squad, Pynthorumkhrah, Shillong / Tura, as the case may be, during the year 2012-2013 to the AIG (Admn.), Meghalaya, Shillong and not by name.  
(c) For submission of more than one Tender for one group for the same schedule quoting different rates by one and same tenderer of firm under the same style and title, will disqualify a tenderer for appointing as a contractor and all tenders of such tenderer will be deemed as automatically rejected. Any alteration made in the Tender before submission must be signed by the tenderer, failing which tender will not be considered. No alteration or modifications of rates will be allowed after the tenders have been submitted.  
(d) Tenderers should fill up his / her / their rates both in words and figures in the Tender Forms for each item, the rates in the Tender must be in terms of Rupee and paise. The selected Contractors will have no claim for compensation if any duty or tax inforce in respect of the contracted commodities is increased during the currency of the contract, or any fresh duty or tax is imposed or variations made in the existing freight charges.  
(e) All Tenders must quote only one rate for each articles of ration. Item-wise rate will have to be quoted separately for different varieties of dry ration and so on.  
(f) Tenderers for supply of dry ration will be required to submit Sealed Samples of each item in a polythene bag with the tenderer's name attached to the sample, for each tender for Unit separately. The weight of each sample should not be less than 100 grams. Samples for refined oil / oil hydro should be in the original packing of the manufacturer container.

(g) Tax at source will be deducted from the approved Contractor's bill as per rate applicable for taxable items by unit offices concerned.

(h) At the time of opening the Tender, should there be any objection raised by Tenderers/representatives present as to the validity on any Tender, the objection will be duly recorded and will be put up to the Purchase Board for consideration. The decision of the Purchase Board on such objection will be final and binding.

(i) Contractors shall be bound to supply different varieties of Dal, etc., as per prescribed percentage. Any variety & percentage of Ration may be modified at the discretion of the D.G. of Police, Meghalaya, if he is satisfied with the reasons being beyond the control of Contractor as may be brought out by the Contractors.

(j) The Director General of Police, Meghalaya is not bound to accept the lowest Tender rate and reserves to himself the right to reject any or all Tenders without assigning any reasons thereof.

5. All Tenders must affix their signature and date on the Tender Form with their full address.

- If the Tenderers represent a company, such Tenderers must submit alongwith their Tenders a certified copy of the registration of their firm under the Company Act and a copy of their partnership deed. Registration number shall invariably be quoted in their Tender along with their signature.
- When a Tender is submitted by Company all partners of the Company will be required to sign their Tender or else, a power of attorney should be submitted for inspection otherwise such Tender will stand rejected.
- The Tenderers must submit with the Tenders a sum of ₹ 2000/- for Fresh/Dry Ration, ₹ 200/- for Ration to Police Dog Squad as Earnest Money in favour of the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong, with each tender for each group separately. Non-pledging in favour of Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong will render the Tender as rejected. None-submission of full Earnest Money as specified may, render a Tender as invalid. Asstt. Inspector General of Police (Admn.) has in such cases the right to consider or reject.

The Earnest Money may be in one of the following forms:-

- Government Securities.
- Postal Saving Accounts.
- Deposit at Call/Fixed Deposit Receipt from a recognized Bank.
- No cheque or cash will be accepted as Earnest Money. No Security Deposit which has been furnished in connection with previous contract will be accepted as Earnest Money. The details of the Earnest Money deposited must be shown in Tender.
- Earnest Money for each Tender will be furnished separately for Group A, B, C and D and not collectively. Government Draft Postal Accounts etc. in respect of the particulars Tender should be invariably accompany the Tender.
- Scheduled Castes/Scheduled Tribes and other backward classes Contractors may deposit Earnest Money at 50% of the above amount of ₹ 2000/- and ₹ 200/-

6. (a) The successful Tenderer will be intimated by a letter of acceptance by the Asstt. Inspector General of Police (Admn.), Meghalaya. Till then no Tenderer has any

right to assume that his / her Tender has been accepted and if any expenditure is incurred by any Tenderer in anticipation of issue of a letter of acceptance, there shall be no claim whatsoever for compensation.

(b) Successful Tenderers will have to sign a contract agreement and must abide with the terms and conditions laid down in the Tender Notice and Contract Agreement before supply is made.

(c) In the event of Contractors failing to perform his / her part of the contract to the satisfaction of the Department or disregard any terms or condition of the Tender Notice or the Contract Agreement the contractors shall be liable to any or all of the following actions at the discretion of the Director General of Police, Meghalaya.

- (i) Forfeiture of Security Deposit in whole or part.
- (ii) Making good of the loss caused to the Govt. through the inability, neglect or delay in complying with any demand.
- (iii) Cancellation of the Contract within 30 days notice to the Contractors

(d) All losses sustained by the Govt. due to failure, omission or neglect of the Contractor, may be realized from his / her Security Deposit and outstanding dues or any other sums which may be due to his / her from the concerned Controlling Officers.

(e) The Successful Tenderers when appointed as Contractor will have to make their own arrangements for delivery to the District and Battalion Headquarters. No claim in any form and on any account for transport charges etc. will be entertained by the Government.

7. (a) In the event of rejecting, failing, declining, neglecting or delaying to comply with any demand or requisition, the officer operating the contract, shall be at liberty (without prejudice of any other remedy the Department may have on account of any claim for compensation against loss and inconvenience caused by such breach) to order purchase or to procure or to arrange from Govt. stock or otherwise at the expense of the Contractors. Such Officer operating the contact from his Security Deposit and outstanding dues or any other sums which due to him/her for the concerned or any other District / Unit of the Department.

(b) The Director General of Police, Meghalaya may rescind forthwith any Contract in writing if :-

- (i) A contractor assigns or sublets any Contract without his approval.
- (ii) The Contractor or his Agent or Servants shall be guilty of fraud in respect of the Contract or any other contract entered into the Govt.
- (iii) The Contractor declines neglects or delays to comply with any demand or requisition or in any other way fails to perform or observe any condition of the contract.

In case of such rescission, the Security Deposit in part or full at the discretion of the Director General of Police, Meghalaya, Shillong shall stand forfeited and be absolute at the disposal of Govt. without prejudice to any remedy or action that the Govt. may have to take in terms of clause 7 (a). In case of such rescission the Govt. shall be entitled to recover from the Contractor any extra expenses the Govt. may be put to in obtaining supplies from elsewhere, in any manner mentioned in clause 7 (a) thereof, for the remainder of the period for which the Contract was entered into.

If a Contractor / Firm willfully neglects / fails to perform or observe any condition of Contract or attempts to cheat or indulge in foul practice with the motive of making undue gain, the Director General of Police, Meghalaya may impose ban/blacklist upon such Contractors/Firm for all future business with the Department.

Contractors are bound to supply items of Ration for which contractors are concluded. Substitute in lieu may be issued as and when it is warranted at the discretion of the Officer operating the contract.

8. (a) The Earnest Money of successful Tenderer will be returned as soon as the Security Deposit has been furnished, unless it is used as part of the Security Deposit. In respect of the unsuccessful Tenderers unless forfeited, it will be returned immediately after final rejection of the Tenders.  
(b) A formal letter of acceptance of the Contract will only be issued on production of required Security Deposit. Appointed Contractor will have to furnish Security Deposit in favour of Asstt. Inspector General of Police (Admn.), Meghalaya before execution of Contract. Five (5) percent of the total values of the Contract calculated on the basis of approximate annual requirement of ration to be supplied by the particular Contractor will have to deposit as Security Deposit. In case of contract exceeding ₹ 50,000/- may be accepted in the following manner :-
  - (i). Fifty percent of the total amount of Security Deposit to be furnished before commencement of the contract.
  - (ii). Balance fifty percent in one instalment within 3 months of commencement of contract.
  - (iii). When the contract value does not exceed ₹ 50,000/- the approved Tenderer will be required to submit the Security Deposit in full before execution of the Contract.

If the Tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya be liable for forfeiture.

- (c) The Security Deposit will be released (if not forfeited to the Govt. or not adjusted against risk purchase) to the contractors immediately after successful completion of the Contract provided that the contract operating officers are satisfied with the accounts and performance of the contractors and that all accounts of the Contractors are clear and no demand in any form is outstanding or likely to be outstanding against the Contractors after the expiry of the date of operating of contract.
- (d) If any Tenderer withdraws his / her Tender before the date as specified above or the Tenderer refuses to enter into contract when awarded or fails to sign Contract deed, within the stipulated time after depositing Security Deposit as intimated to him / her, the Earnest Money deposited by him / her will be forfeited to Govt. and the Tenderer will be debarred from Tendering for any supply contract with Meghalaya Police for a period of 2 (two) years.

9. All articles must be of best quality. Rations of inferior quality considered below standard by the Indenting Officer, will be rejected. All rejected articles will be removed by the Contractors at his own cost immediately. The Administration shall not be in any manner to pay the Contractor expenditure or compensation for doing so.

10. The following standard specification of ration commodities will be strictly be adhered to :-

- (1) Dal : Of all the required varieties shall –
  - i. Be of the best quality and free from dust, and foreign materials and any obnoxious odour.
  - ii. Show no sign of mould or insect infestation, moisture of lumpy condition.
  - iii. Be skinned.
- (2) Tea Leaves : Shall be B.O.P (Broken Orange Pigou) and of the best quality and free from dust, dirt and foreign materials and good natural flavor and free from undesirable odour and discolouring.
- (3) Atta :
  - i. Should be of good milled quality and free from dirt, foreign materials and any obnoxious odour.
  - ii. Should not show any sign of mould or insect infestation, moisture or lumpy condition.
- (4) Potatoes & Onions –  
Should be of best quality, safe and sound, from diseases, mould, blight and fit in all respect.

They shall be good average size and shall not contain excessive moisture and free from dirt. No potatoes & onions that pass through a 39 mm (1 ½) circular mesh will be accepted.

Old potatoes should not be average more than 20 kgs and while new potatoes should not be more than 18 to 1 kg.

- (5) Meat – The following three kinds will have to be supplied by the contractor strictly as per percentage shown against each:-  
Beef – 50 % (2) Pork – 30 % (3) Fish – 10 % meat shall be the products of healthy, well nourished stock and free from any appearance of ill health which is to be examined by the concerning office or Department Doctor. All animals (sheep, goats, etc) Tender will conform to specification for livestock. The animals shall be inspected and passed by Indenting Officer or his representative before acceptance of the supply. No female live stocks which are pregnant will be accepted.

11. The contractors shall be required to maintain reserve stock at all time for not less than 2 (two) months of requirement of rations stock.

12. Fresh vegetables:-

- i. The vegetables shall consist of seasonal varieties, vegetables should be fresh and free from light discoloration and fungi.
- ii. Before acceptance, leaves and roots of vegetables shall be removed two inches from the ground. The different varieties of vegetables of each season and of the percentage in respect of such varieties thereof to be supplied as mentioned in the Schedule attached to this NIT.

iii. All articles of rations will be subject to test by Government Analyst. The contract operating officers may whenever they consider necessary send samples of any item of food stuff to the Government Analyst for examination. In case chemical analysis reveals food adulteration, action will be initiated against the concerned supplier as per law.

13. The Contractor will have no claim for compensation in case any duty or tax is increased in respect of the contract commodities during the currency of the contract or any duty/ tax.

14. The samples furnished by the approved tenderer will be examined by the Public Analyst if considered necessary. Some samples from the bulk supply made by the contractors at any time during currency of the contract may be sent for chemical examination under the Food Adulteration Act. In case the samples are found to be contaminated the concerned supplier will be terminated without notice with forfeiture of security deposit and other action as per law will be initiated against the supplier.

15. The acceptance or rejection of the Tender rest finally with the Director General of Police, Meghalaya who reserve the right of rejecting any Tender or any item in a Tender or any Schedule without assigning any reason thereof. The lowest Tender may not necessarily be accepted and the decision of the Director General of Police, Meghalaya, Shillong in this regard will be final and binding. The Director General of Police, Meghalaya, Shillong may carry out negotiation with any Tenderer for reduction of rates before finalization of the contract. The following instructions are required to be adhered to:-

(a) Tenders once submitted should hold good upto 30<sup>th</sup> June, 2012. In case it is decided by the Director General of Police, to refloat / call for additional Tender, the Tender already submitted will remain valid for a period of 90 days from the date of opening of refloated Tenders / additional Tenders irrespective of the fact whether such date falls beyond 30<sup>th</sup> April, 2012. Such refloated Tenders / additional Tenders should remain open for acceptance for 90 days from the date of opening of the Tenders. However, if considered necessary original / refloated Tenders beyond the stipulated period as above, will be considered subject to the willingness of the Tenderers.

(b) No voluntary offer of reduction of Tender rates will be considered as valid.

(c) If asked by the Director General of Police, Meghalaya for reduction of the rates the Tenderers will be required to intimate their reduction offer or otherwise in writing within the specified date.

(d) Successful Tenderers will have to furnish required Security Deposit before 30<sup>th</sup> June, 2011 or any other date as may be intimated to the Tenderer failing which it will be treated as refusal on the part of the Tenderer to enter into contract and such Tender will be liable for forfeiture of Earnest Money and to be debarred from the Tendering for a period of 2 years in this Department.

16. (1) The requirement shown in the Schedule are only approximate and are given only as a rough guidance. No claim for compensation will be made or entertained in case the quantitil be over drawn or not drawn at all. All indents for supply must be complied with by the Contractor without question raised.

(2) No claim for any compensation in any form will be entertained in case any contracted items of Ration are not drawn from the appointed contractors for certain periods in the interest of State economy.

(3) The appointed Contractors shall supply rations during the currency of Contract at rates agreed to in the contract Agreement. During the currency of contract the Contractors cannot claim for the enhancement of contracted rates.

Contractors or their representatives employees will remain all along present at the delivery Station to honour day to day indents for supplies of contracted rates.

(4) All appointments of the Contractors for supply of ration will be subject to verification of antecedents and will be liable to cancellation in case adverse report of antecedents comes to light as a result of such verification.

(5) A contract may be terminated by the Director General of Police, Meghalaya giving 20 days notice in writing without assigning any cause and contractors will have no right to terminate contract during the currency.

(6) Contract should be run by the appointed Contractors themselves. No power of delegating merge of contract in favour of any individual or firm shall be accepted.

(7) Payment to the Contractors for their supplies shall be made by the Controlling Officers concerned after ration bills are countersigned by the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong.

17. Any incomplete Tender or a Conditional Tender will not be accepted and shall be rejected.

18. In the interest of Finance of the State the item of Ration may be obtained at any place and for any period from Govt. sources at the discretion of the Director General of Police as the case may be under direct departmental arrangement. Any or all of the items may not be drawn from the Appointed Contractors and this ration will be obtained from Govt. sources for the duration of such contingency. When any of the items is not available in sufficient quantities from the appointed sources to meet the full requirements, the appointed contractor will be required to supply the remaining requirements of any or all these items and will be paid for at the contracted rates for those items supplied by them.

19. Similarly no claim for any compensation in any form will be made or entertained in case the requirement of any contracted item/items of rations are not drawn in part or in full from the appointed contractors on account of alternative arrangement made by the Department for procurement of such items of rations in the interest of State economy.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**TENDER NOTICE.**

Sealed Tenders, for Supply of Rations to the entitled Meghalaya Police Battalions & Rations to Police Dog Squad at Pynthorumkhrah, Shillong and Tura invited for entitled for the year 2012-2013. These will be received by the undersigned upto 24<sup>th</sup> January, 2012 and will be opened on the same day at 14:00 hrs. by the undersigned. Full details are available in office of the undersigned during office working hours.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**N.B. Please**

1. Separate Tender for each group should be submitted.
2. Rates should be quoted FOR destination.
3. Meghalaya Sales Tax or other taxes applicable must be quoted separately.
4. Separate Earnest money should be submitted.
5. Upto date Sales Tax Clearance Certificate VAT registration certificate to be furnished.
6. Trading Licence in case of non-tribal firms/suppliers whose business establishment fall under the jurisdiction of the District Council.
7. Upto date financial stability Certificate from the competent authority to be furnished.
8. Separate Tender to be submitted for the following:
  - i) 1<sup>st</sup> MLP Bn., Shillong.
  - ii) 2<sup>nd</sup> MLP Bn., Tura.
  - iii) 3<sup>rd</sup> MLP Bn., (IRBn.) Khliehtyrshi, Jaintia Hills.
  - iv) 4<sup>th</sup> MLP Bn., (IRBn.) Sohpien, West Khasi Hills, Nongstion.
  - v) 5<sup>th</sup> MLP Bn., (IRBn.) Samong, Williamnagar.
  - vi) 6<sup>th</sup> MLP Bn., IRBN, Shillong.
9. All Tenders Should be properly sealed.
10. Covers should be conspicuously marked Tender for Group 'A', Group 'B', Group 'C', Group 'D' (Dry/Fresh) Ration as the case may be.
11. Tender for supply of Ration to Police Dog Squad at Pynthorumkhrah, Shillong.
12. Tender for supply of Ration to Police Dog Squad at Tura.
13. Tenders which do not meet any of the above requirement are liable to be rejected.

**SCHEDULE OF ITEMS****Group 'A' (Dry Ration)**

Sl. No.	Items	Scale per head per month
1.	Atta	3.00 Kgs
2.	Dal	3.00 Kgs
3.	Refine Oil / Oil Hydro	2.50 Liters
4.	Tea Leaves	600 grams
5.	Safety Match	1.6 (yearly)
6.	Sugar	2.00 Kgs
7.	Salt	300 grams
8.	Rice	15 Kgs (for 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> and 6 <sup>th</sup> MLP Bn., Only)

**Group 'B' (Dry Ration)**

Sl.No.	Items	Scale per head per month
1.	Onion	2.00 Kgs
2.	Potatoes (roots & tubers)	4.00 Kgs

**Group 'D' (Fresh Ration)**

Sl. No.	Items	Scale per head per month
1.	Beef – 50%	6.00 Kgs
2.	Pork – 30%	
3.	Fish – 10%	
4.	Eggs – 10	
5.	Meat on hoof	

**SCHEDULE OF ITEMS (DOG SQUAD)**

Sl. No.	Name of Articles	Daily requirement per dog
1.	Cow milk (fresh)	1 (one) Litre
2.	Rice (good quality)	500 (grams)
3.	Loaf (100 grams) each	2 Nos.
4.	Beef (without bones & intestine)	700 grams
5.	Eggs (chicken)	2 Nos.

### **GROUP - C**

**TENDER NOTICE**

To,

The Asstt. Inspector General of Police, (Admn),  
Meghalaya, Shillong.

Subject: **Tender for supply of Dry / Fresh Ration in Group-wise AB/AR Scale to the entitle Police Personnel of 1<sup>st</sup> MLP Bn., 2<sup>nd</sup> MLP Bn., 3<sup>rd</sup> MLP Bn., 4<sup>th</sup> MLP Bn., 5<sup>th</sup> MLP Bn., and 6<sup>th</sup> MLP Bn., for the year 2012-2013 (w.e.f. 1.4.2012 to 30.4.2013).**

Sir,

In response to your Tender Notice dated \_\_\_\_\_ I/We have the honour to submit my/our Tender as follows: -

1. Earnest Money: - 2,000/- deposited as per Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ is attached herewith for Group – A, B, C & D (as the case may be).
2. Security of deposit :- 5% of the total value of the contract will be deposit in accordance with the Tender Notice.
3. Place of delivery :- Delivery will be made in the Battalion Headquarter or any place within the State of Meghalaya as indented by the Indenting Officers. No extra charges will be preferred for delivery of ration in different places within the State.
4. (a) I/We do Hereby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ issued by you for Supply of Dry and Fresh Ration to the Meghalaya Police Personnel during the year 2012-2013 in response to which I/We submit Tender herewith.  
(b) I/We undersigned do hereby also agree that on acceptance of my/our Tender to supply the above mentioned commodities at the rate quoted for the full period of the currency of the contract as per instructions laid in Memo No. \_\_\_\_\_

Dated \_\_\_\_\_ issued by you.

Signature of Tenderer.

Full Address:-

**TENDER FORM**

To,

The Asstt. Inspector General of Police, (Admn),  
Meghalaya, Shillong.

Subject: **Tender for supply of Ration to Police Dog Squad at Shillong (Pynthorumkhrah)/Tura for the year 2012-2013 (w.e.f. \_\_\_\_\_ to \_\_\_\_\_).**

Sir,

In response to your Tender Notice dated \_\_\_\_\_ I/We have the honour to submit my/our Tender as follows: -

1. Earnest Money: - 200/- deposited as per Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ is attached herewith for Dog Squad (as the case may be).
2. Security of deposit :- 5% of the total value of the contract will be deposit in accordance with the Tender Notice.
3. Place of delivery :- Delivery will be made at Police Dog Squad at Pyntorumkhrah, Shillong / Tura as indented by the Indenting Officers. No extra charges will be charged for delivery of ration.
4. We/I agree to accept part tender on item-wise rates as ordered by you.
  - (a) I do hereby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ issued by you for Supply of Ration to the Meghalaya Police Dog Squad during the year 2012-2013 in response to which I submit Tender herewith.
  - (b) The undersigned do hereby also agree on acceptance of my Tender period of the Currency contract as per your instruction laid in the Tender Notice dated \_\_\_\_\_

Signature of Tenderer.

Full Address:-

**OFFICE OF THE DIRECTOR GENERAL OF POLICE  
MEGHALAYA, SHILLONG**

Shillong, the 20<sup>th</sup> December, 2011.

**TENDER NOTICE**

**Condensed Tinned Milk to the Meghalaya Police Battalions for the year 2012-2013.**

**No.MS/VIII-I/2012-2013/1.**

1. Sealed Tenders affixing non-refundable Court Fee Stamp of ₹ 25/- (Rupees twenty-five) only are invited for Supply of ISI marked Sweetened Condensed Milk for entitled Meghalaya Police Battalions for the financial year 2012-2013 (w.e.f. 1<sup>st</sup> April, 2012). These will be received upto 13:00 hrs. of 24<sup>th</sup> January, 2012 and will be opened immediately thereafter.
2. (a) Contracts will be on scheduled rates per 100 Kgs i.e. one quintal (Net).  
(b) Tender must quote rate per 100 Kgs i.e. on the basis of 100 Kgs. Rate quoted should be F.O.R. destination M.S.T. or V.A.T. or other Taxes applicable must be quoted separately.  
(c) The contract, when awarded will remain operative upto 31<sup>st</sup> March 2013 subject to the conditions under Clause 2 (d) and 7 (a).  
(d) The tenderers must furnish the manufacturer's price list (whole sale & Maximum Retail Price), as on the date of opening of Tenders, duly certified by authorized representative of manufacturer alongwith the tender, other-wise tender will be summarily rejected.  
(e) In the interest of the economy to the State and Administrative suitability, the Director General of Police, Meghalaya may extend the operation of the contract beyond 31<sup>st</sup> March, 2013 till 30<sup>th</sup> May, 2013 and in that case the contractor will be bound to supply at the contracted rate under the same terms and conditions of the Tender Notice and Contract Agreement.

All Tenderers must submit along with the Tender all the documents mentioned below copies of which is duly attested by a Gazetted Officer and without which the Tender is liable to be rejected.

3. (a) An attested copy of photograph of the Tenderer  
(b) An undertaking that the supply/work will be carried out by the Contractor/Tenderer himself/herself.  
(c) Sales Tax Clearance Certificate, Professional Tax Certificate, Value Added Tax (VAT) Registration Certificate and Tax Identification Number (TIN) of the firm from the concerned Department.  
(d) Trading Licence for the Non-Tribal suppliers obtained from concerned District Council:-
  - i) From the District Council in whose jurisdiction their business establishment is located; and,
  - ii) From the District Council in whose jurisdiction the items for Tinned Milk will be supplied by the firm.

- (e) A financial stability certificate from the Deputy Commissioner, 1<sup>st</sup> Class Magistrate or a Scheduled Bank certifying that the Firms/Suppliers is capable to undertake the supply/work.
- (f) A Power of Attorney in favour of the signatory or signatories of the tender in case the tender is signed by a person(s) other than the actual tenderer or on behalf of a firm / company alongwith the signature(s) attested by a Gazetted Officer.
- (g) The attested certificates/documents from the manufacturing company/factory to the effect, that the company is Agreeable to supply tinned milk according to the demand of this Department during the currency of the Contract, otherwise tender will be summarily rejected.
- (h) Up-to date certificate issued by Health Inspector Health Department in respect of food adulteration.
- (i) Tax Clearance Certificate from the Supdt. Of Taxes, Meghalaya.

4. (a) Tenders are to be submitted on typed forms. However, handwritten tenders written neatly and clearly will be considered valid. Indistinct writing or over-writing may be considered as a disqualification.

(b) Sealed Tenders will be received by the undersigned upto 13 hrs Tenders received after that time will not be accepted. The Tender must be sent under a strong cover, securely fastened, sealed with distinctive device and conspicuously marked as 'Tender for Supply of Tinned Milk for the year 2012-2013" on the top of the inner envelope. All sealed tender will be addressed to the Asstt. Inspector General of Police, (Admn.), Meghalaya, Shillong and not to any other officer by name.

(c) Submission of more than one tender under the same schedule quoting different rates by one and same tenderer or firm under the same style and title will disqualify a tenderer for appointment as a contractor tenderer/firms and all tenders of such tender will be deemed as automatically rejected. Any alteration or modification of rate will not be allowed after the tenders have once been submitted.

(d) Tenders will be opened at 2 p.m. on the same day i.e. on the 24<sup>th</sup> January, 2012 in the presence of the tenderers or their authorized representative, if any.

(e) Tenderers should fill up their rates both in words and figures in the tender form. The rate in the Tender must be in terms of rupees and paise. The selected Contractors will have no claim for compensation in the event of any duty or tax in force being increased or decreased during the currency of the contract or any fresh duty or tax imposed or due to variations made in the existing freight charges.

(f) All Tenders must quote only one rate inclusive of VAT/CST or any other tax wherever applicable.

(g) At the time of opening tender, should there be any objection raised by the majority of the tenderers/representatives present as to the validity on any tender, the objection will be duly recorded and will be put up to the purchase board for consideration. The decision of the purchase board on such objection will be final and binding.

(h) Supply of Tinned Milk to the Battalions should be in the original packing of the manufacturer with expiry date of the product to be adequately within permissible period taking into account the entire period of supply.

(i) Tax at source will be deducted from the approved Contractor's bill as per rate applicable by the Unit/Offices concerned.

5. All tenderers must affix their signature and date on the tender form with their full address.

(a) If the tenders are firm/company, such tenderers must submit alongwith their tender a certificate true copy of registration of their firm under the company act and a copy of their partnership deed. Registration number shall invariably be quoted in their tender along with their signatures.

(b) When a Tender is submitted by a Firm/Company all partners of the firm will be required to sign their tender or a Power of Attorney in favour of the signatory of the tender should be submitted otherwise such tender will stand rejected.

(c) The tenderers must submit with the tenders a sum of ₹ 5000/- (Rupees five thousand) only as Earnest Money in favour of the Director General of Police, Meghalaya. Earnest Money may be done in one or the other of the following terms:-

i) Government Securities.

ii) National Small Saving Scheme.

iii) Postal Saving Accounts.

iv) Deposit at Call/Fixed Deposit Receipt from recognized Bank.

} Pledged in favour of the Director General of Police, Meghalaya.

(d) No Cheque or cash will be accepted as Earnest Money. No Security Deposit, which has been furnished in connection with previous contract will be accepted as Earnest Money.

(e) Earnest Money for each Tender will be furnished separately and not collectively for two / three tenders.

(f) Contractor / Firm belonging to Scheduled Castes / Scheduled Tribes and other backward classes Contractors may deposit Earnest Money at 50% of the above amount of ₹ 5000/-.

6. (a) The successful tenderer will be intimated by a letter of acceptance by the Asstt. Inspector General of Police (Admn.), Meghalaya. Till then no tenderers has any right to assume that his / her tender has been accepted and if any expenditure is incurred by any tenderer in anticipation of issue of a letter of acceptance, there shall be no claim whatsoever for compensation.

(b) Successful Tenderers will have to sign a contract agreement and must abide with the terms and conditions laid down in the Tender Notice and Contract Agreement before supply is made.

(c) In the event of contractors failing to perform his / her part of the contract to the satisfaction of the Department or disregard any terms or condition of the tender notice or the Contract Agreement, the Contractors shall be liable to any or all of the following liabilities, at the discretion of the Director General of Police, Meghalaya.

(i) Forfeiture of Security Deposit in whole or part.

(ii) Making good of the loss caused to Government through the inability, neglect or delaying to comply with any demand.

(iii) Cancellation of the Contract within 30 days notice to the Contractors.

(d) All losses sustained by the Govt. due to failure, omission or neglect of the Contractor, may be realized from his / her Security Deposit and outstanding dues or any other sums which may be due to his / her from the Commandant's concerned.

(e) The Successful tenderers(s) when appointed as Contractor will have to make their own arrangements for delivery to the District and Battalion Headquarters concerned or at the

places as directed by the Indenting Officer. No claim in any form and on any account for transport charges will be entertained by the Government.

7. (a) In the event of rejecting, failing, declining, neglecting or delaying to comply with any demand or requisition, the officer operating the contract shall be at liberty (without prejudice of any other remedy, the Department may have on account of any claim for compensation against loss and inconvenience caused by such breach) to order purchase or to procure or to arrange from Govt. stock or otherwise at the expense of the Contractor such supplies as may have been rejected or failed, declined, neglected or delayed to supply and any excess cost incurred over the contracted price (together with all incidental charges, expenses etc.) incurred by officer operating the contact is purchase or arranging such supplies shall be recoverable from the Contractor from his Security Deposit and outstanding dues or any other sums which may be due to him for the concerned or dues of any other Units of the Department.  
(b) The Director General of Police, Meghalaya may rescind forthwith any Contract in writing, if :-
  - (i) A Contractor assigns or sublets any Contract without his approval.
  - (ii) The contractor or his/her Agent or Servants shall be guilty of fraud in respect of the contractor or any other contract entered into with Government.
  - (iii) The Contractor declines, neglects, or delays to comply with any demand or requisition or in any other way fails to perform or observe any condition of the Contract.

In case of such rescission, the Security Deposit in part or full at the discretion of the Director General of Police, Meghalaya, shall stand forfeited and be absolutely at the disposal of Govt. without prejudice to any remedy or action that the Govt. may have to take in terms of clause 7 (a). In case of such rescission the Govt. may be put to in obtaining supplies from elsewhere, in any manner mentioned in clause 7 (a) thereof for the remainder of the period for which the Contract was entered into.

If a Contractor / Firm willfully neglects / fails to perform or observe any condition of Contract or attempts to cheat or indulge in foul practice with the motive of making undue gain, the Director General of Police, Meghalaya may impose ban upon such Contractors/Firm for future business with the Department.

8. (a) The Earnest Money of successful tenderer will be returned as soon as the Security Deposit has been furnished (unless it is used as part of the Security Deposit). In respect of the unsuccessful tender tenderers unless forfeited, it will be returned immediately after final rejection of the tenders.  
(b) Appointed Contractor will have to furnish Security Deposit in favour of Director General of Police, Meghalaya before execution of Contract. Five percent of the total values of the contract calculated on the basis of approximate annual requirement of tinned milk to be supplied by the particular Contractor will have to deposit as Security Deposit.  
If the tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya, be liable for forfeiture.

- (i) Fifty percent of the total amount of Security Deposit to be furnished before commencement of the contract.
- (ii) Balance fifty percent in one instalment within 3 months of commencement of contract.
- (iii) When the contract value does not exceed ₹ 50,000/- the approved Tenderer will be required to submit the Security Deposit in full before execution of the Contract.

If the Tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya be liable for forfeiture.

- (c) The Security Deposit will be released (if not forfeited to the Govt. or not adjusted against risk purchased) to the contractors immediately after successful completion of the Contract provided that the contract operating officers, are satisfied with the accounts and performance of the contractors and that all accounts of the Contractors are clear and no demand in any form is outstanding against the Contractors after the expiry of the date of operating of the contract.
- (d) If any tenderer withdraws his / her Tender before the date as specified above or the Tenderer refuses to enter into contract when awarded or fails to sign Contract Deed within the stipulated date, after depositing Earnest Money or Security Deposit, the tenderer will be debarred from tendering for any supply contract with Meghalaya Police for a period of 2 (two) years.

9. Supply of inferior quality of tinned milk which do not conform to the approved sample will be rejected. All rejected stuff should duly be replaced by the contractor immediately without charging any extra charge for the same.

- i) Tinned milk may be required for test by Government analysis. The Contract operating officer may, whenever, considered necessary, send sample of the tinned milk to the Public Analyst for examination.

10. The acceptance or rejection of the Tender rest finally with the Director General of Police, Meghalaya who reserve the right of rejecting any Tender without assigning any reason. The lowest tender may not necessarily be accepted and the decision of the Director General of Police, Meghalaya, in this regard will be final and binding. The Director General of Police, Meghalaya, may carry out negotiation with any Tenderer for reduction of rates before finalization of the contract. The following instructions are required to be adhered to:-

- (a) No voluntary offer of reduction of Tender rates will be considered as valid.
- (b) When asked by the Director General of Police, Meghalaya for reduction of the rates the tenderers will be required to intimate in writing within the specified date.
- (c) Successful tenderers will have to furnish Security Deposit in favour of the Director General Police, Meghalaya before 1<sup>st</sup> April, 2011 or any other date as may be intimated to the tenderer failing which, it will be treated as refusal on the part of the tenderer to enter into contract and such Tender will be liable for forfeiture of Earnest Money and to be debarred from tendering for a period of 2 years to this Department.

11. (1) All indents for supply must be complied with by the Contractor without question raised.

- (2) No claim for any compensation in any form will be made or entertained in case tinned milk is not drawn from the appointed contractors for certain periods in the interest of State economy.
- (3) The appointed Contractors are liable to supply tinned milk during the currency of contract at rates agreed to in the Contract Agreement. During the currency of contract, the Contractors cannot claim for the enhancement of contracted rates.
- (4) Appointments of Contractors for supply of tinned milk will be subject to verification of antecedents. If the Director General of Police desire so and will be liable to cancellation at the discretion of the Director General of Police, without cause, assigning or issuing any notice of any undesirable element comes to light as a result of such verification.
- (5) The contract may be terminated by the Director General of Police, Meghalaya giving 30 days notice in writing without assigning any cause, contractors will have no right to terminate contract during the currency.
- (6) Contract should be run by the appointed Contractors himself. However, if any Contractor desires to run a contract, through an attorney amount to sub-letting the contract. When submitting a power of attorney, full reasons must be given as to why the contractor himself/herself cannot run the contract. Reason should also be given when revoking such power of Attorney.
  - a) No power Attorney will be finally approved without proper verification of the Attorney/Employee.
  - b) The authorities attorney, if and when approved by the Director General of Police, Meghalaya will run the contract only on behalf of the approved contractor who will be responsible to the Department in all respect. A power of Attorney which seeks transfer of the contract will not be allowed.
  - c) Payment to the Contractors for their supplies shall be made by the Commandants concerned after the bills are countersigned by the Asstt. Inspector General of Police (Admn.), Meghalaya.
  - d) Any incomplete Tender or a Conditional Tender will not be accepted and no representation whatsoever will be entertained after submission of the tender.

No claim for any compensation in any form will be made or entertained in case the requirement of tinned milk is not drawn in part or in full from the appointed contractors on account of alternative arrangement made by the Director General of Police, Meghalaya, at his discretion for procurements of items in the interest of State economy.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**TENDER NOTICE.**

Sealed Tenders, along with sealed sample for Supply of ISI marked Sweetened Condensed Milk invited for entitled Meghalaya Police Battalions for the year 2012-2013. These will be received by the undersigned upto 13:00 hrs on the 24<sup>th</sup> January, 2012 and will be opened on the same day at 14:00 hrs. the undersigned. Full details are available in office of the undersigned during office working hours.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**N.B. Please**

1. Earnest money ₹ 5,000/- should be submitted for each Tender.
2. Sales Tax Sales Tax or other taxes applicable must be quoted separately.
3. Rates should be quoted FOR destination.
4. Meghalaya Sales Tax or other taxes applicable must be quoted separately.
5. Upto date financial stability Certificate from the competent authority to be furnished.
  - i) From the District Council in whose jurisdiction their business establishment is located; and
  - ii) From the District Council in whose jurisdiction the items for Tinned Milk will be supplied by the firm.
6. Tenders should be properly sealed.
7. Covers should be conspicuously marked “Tender for Supply of Tinned Milk for the year 2012-2013”.
8. Tenders which do not meet any of the above requirement are liable to be rejected.

**TENDER NOTICE**

To,

The Asstt. Inspector General of Police, (Admn),  
Meghalaya, Shillong.

Subject: **Tender for supply of Cream Sweetened Condensed Tinned Milk to the different Units of Meghalaya Police Battalions during the year 2012-2013.**

Sir,

In response to your Tender Notice \_\_\_\_\_ I/We have the honour to submit my/our tender as follows: -

1. Earnest Money of ₹ 5,000/- (Rupees five thousand) only deposited as per Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_.
2. Security of deposit 5% of the total value of the contract will be deposit in accordance with the Tender Notice.
3. Delivery will be made at the supply points of District/ Battalion/Hqrs of the Police Department, Meghalaya or any other places within the State of Meghalaya as required by the Indenting Officer without any extra charges.
4. Rate (Inclusive of taxes etc.) In figure/in words

Brand	Rate Per 100 Kgs (in figure / in words)	Mode of packing the stuff for delivery.
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5. (a) I/We do hereby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ issued by you for Supply of Full Cream Sweetened Condensed Milk to the Meghalaya Police Personnel as mentioned in the Schedule of the Tender Notice for the year 2012-2013 in response to which I/We undersigned submit my/our tender herewith.  
(b) I/We undersigned do hereby also agree on acceptance of my/our Tender to supply the above mentioned commodity at the rate noted as above for the full period of the currency of the contract as per instructions laid in the Tender Notice.  
(c) I/We do hereby agree to accept the Contract on percentage of Unit-wise basis as per Tender Notice.

Signature of the Tenderer \_\_\_\_\_

Full Address \_\_\_\_\_

Dated \_\_\_\_\_